

## MILTON MALSOR PARISH COUNCIL

MINUTES of the Parish Council meeting held on Tuesday, 14<sup>th</sup> July 2026, 7.00 pm  
At Raynsford House.

**PRESENT:**

Cllr Janet Winchester, Chairman  
Cllr Brenda Jenks  
Cllr Katie Spruels  
Cllr Ed James

Cllr Paul Heath  
Cllr Spencer Garnett  
Cllr Jerry Forskitt

**ATTENDING:**

**IN THE CHAIR:**

Cllr Janet Winchester, the Chairman, welcomed everyone to the meeting reminding Councillors & Parishioners that meetings can now be recorded as long as it did not disturb the smooth running of the meeting.

1. **QUESTION TIME** - for the public – No attendees

2. **APOLOGIES** for absence (to include reasons for absence)

PC Cllrs L. Ferullo, J. Walsh (Personal)  
WNC Cllrs F. Cole, L. Weston

3. **DECLARATION OF INTERESTS** – Interest & nature of interest to be declared. None

4. **REPORTS FROM WEST NORTHAMPTONSHIRE COUNCIL** Cllrs F. Cole, L. Weston

**Cllr Cole:**

- Will be attending PC meetings every other month in future

5. **MINUTES OF PREVIOUS MEETING:**

These had been previously circulated and were duly proposed seconded and signed by the Chairman as a true record with agreement to the following amendments:

- P.340 point 6 – points a), b) & c) to be moved to follow 6
- P.340 item 7 to follow
- P. 340 d) altered to 8
- P.340 c) altered to 9
- To add points j) & k) to finance points on page 341.

6. **MATTERS FOR REPORT** – New matters & those arising from the previous Minutes:

**Highways**

- a) Portfolio holder has received several complaints regarding the state of the damaged highway under the railway bridge.
- b) Fix my Street status has been “investigating” for a long time, now status is now repair to be rescheduled. Highway update to be put onto the face book page.
- c) Notice received from Anglian Water regarding the closure of Rectory Lane.

**Lighting**

- a) Phone call to Parish office regarding lighting forwarded to portfolio holder, J. Forskitt.
- b) Concern regarding the lighting installed around the outside of a listed building.

## **Environment Issues**

- a) Working party – seats. Wooden seats need a lot of work. Plastic seats need washing.
- b) R.C. Mackintosh to be contacted regarding the wooden seating.

## **Churchyard**

- It was agreed and resolved to accept the following quote from JT Landscapes @ £5308.00

## **Grass Mowing**

- Accounts for 2026. Information to be passed to the portfolio holder, J. Walsh.
- To note the verge outside Beechcroft & The Beeches has now been cut.

## **Village Park**

- a) ROSPA annual inspection report received & forwarded to all members.
- b) The tunnel: Cllr S. Garnett has issued a scoping document for its repairs. Copy sent to members
- c) The asset register, to be updated by Cllr S. Garnett. Draft copy of register to be given to SG.
- d) Play Bark / rubber bark – P. Heath to source.
- e) P. Heath to obtain quotes for matting and wetpour for under the slide.

## **Police – Liaison Meeting**

- P. Heath attended a PFCC zoom meeting. Points raised:
  - a) Northants & Devon are the only 2 areas that have a PFCC scheme.
  - b) Chief Constable spoke.
  - c) Immediate Justice Scheme discussed
  - d) Anti-social behaviour strategies discussed
  - e) Rural crime has seen some successes with machinery recovery & hare coursing
  - d) Highway issues
  - e) Reoffending has been cut to 13%
- Police warning – ‘Don’t pay the ransom’ Organisations to protect themselves from ‘ransomware. For help call Report Fraud on 0300 123 2040

## **Face Book & Website – No issues**

## **VAS – June information**

### **Collingtree Road**

|                           |                                                     |
|---------------------------|-----------------------------------------------------|
| Total number of vehicles: | 29,255 (11,285 more vehicles travelled out than in) |
| Maximum speed:            | 60 mph on 18/6/26 at 17.35                          |
| AM peak:                  | (5 days) 150, (7days) 174                           |
| PM peak:                  | (5 days) 107, (7 days) 90                           |
| Daily average:            | 1093 & 966                                          |
| Average speed:            | 24.05 mph                                           |

### **Rectory Lane**

|                           |                                     |
|---------------------------|-------------------------------------|
| Total number of vehicles: | 28,881 (1,039 more than last month) |
| Maximum speed:            | 55 mph on 5/6/26, at 16.10          |
| AM peak:                  | (5 days) 155, (7 days) 118          |
| PM peak:                  | 104 & 86                            |
| Daily average:            | 1098 & 952                          |
| Average speed:            | 26.51 mph                           |

## **Newsletter – latest issue delivered**

## **Dog Warden – no issues**

## **Footpath Warden – Cllr Ed James**

- Segro Footpath
  - a) The old KX13 that connected the path to Barn Lane hasn’t been reopened
  - b) There is a totally collapsed stile with some wire netting around it & a sign stating the footpath is closed. The footpath sign is also missing. Landowner to be asked to repair stile.
  - c) Foot bridge over the M1 on Collingtree Rd. is now open.
  - d) PC to consider putting a dog waste bin by the entrance to the Collingtree footpath entrance.
  - e) PC to consider requesting more safety signs by the entrance to make drivers aware of pedestrians on the road where there is no footpath.

**Flower Planters**

- Church Planter: Cllr L. Ferullo
- Village Hall planters – Cllr J. Winchester – summer planting done. Cllr Winchester is looking to step down from looking after these two planters. Volunteer sought – please get in touch with Cllr Winchester.
- Malzor Lane planter – Cllr J. Forskitt – summer planting done
- Lower Road planter – Mr & Mrs Dupont – summer planting done

**7. CORRESPONDENCE:****Received from:**

1. Fogg Cottages – Kevin Bergin -Queries regarding plan for the 2 cottages. Reply sent stating PC has no up to date knowledge of WNC's plans for the cottages.
2. WNC – Community Transport Scheme up-date received.

**Sent to:**

1. Manor Cottage – tree overhanging streetlight. Clerk to contact householder.

**8. CLERK'S CONTRACT:**

- The Clerk wishes to step down from her post of Clerk & R.F.O of the Council within the next three months, making sure that a replacement Clerk has been found.
- The Clerk's Contract of Employment states that a month's notice should be given to the Council. However, the Clerk is willing to remain in post until the end of October should it be necessary for a suitable replacement to be found to enable the business of the Council to continue running smoothly
- An advertisement to be put on Facebook and the website. Content to be discussed by members NCALC to be asked to advertise the vacancy.
- Suggested date for closing date for applications.
- Application forms can be obtained from the Parish office.
- Advert to be discussed by PC members:
- Probationary period for new Clerk to be considered
- Example of salaries & hours worked per week from other vacancies: 10 hrs, 19 hours 30hrs (Greens Norton PC, @ £24.50 per hr.)

To note the **minimum** recommended number of hours per week recommended by NALC is 8 hours. However, due to the number of changes in legislation and local workload, the average Clerk needs a minimum of 14/16 hours per week to cover input. Local Councils are constantly being asked to take on additional services as a result of devolution of services from Principal authorities which are often imposed. Figures suggested by NCALC with 2 meetings per month (Council & committee/working group)

**9. FINANCE:****Bank Balances**

|                                |                 |
|--------------------------------|-----------------|
| <b>Current A/C Unity Trust</b> | <b>£7982.74</b> |
| <b>Savings A/C Unity Trust</b> | <b>£3187</b>    |
| <b>Money Received:</b>         |                 |
| <b>PCC mowing contribution</b> | <b>£100.00</b>  |
| <b>Interest (30/6/26)</b>      | <b>£149.87</b>  |

**To note:**

- The 2025 / 2026 accounts have been sent to PKF Littlejohn the external auditors with a letter of explanation for the balance
- Email from PKF received requesting a change to the Trustee section of the AGAR – completed, re-signed by the Chairman & returned to PKF.
- Fresh grant funding from WNC

**Accounts to be paid**

It was proposed, seconded & resolved to pay the following invoices:

| OL No.   | Payee                  | Information             | Amount    | VAT       | Total  |
|----------|------------------------|-------------------------|-----------|-----------|--------|
| OL/07/01 | ROSPA                  | Annual inspection fees  | 139.00    | 27.80     | 166.80 |
| OL/07/02 | A. Addison (Clerk)     | Salary & Expenses       | 600.00    | 78.72     | 703.72 |
| OL/07/03 | J. Forskitt            | Malzor Lane planter     | 23.40     |           | 23.40  |
| OL/07/04 | E. ON                  | Lighting maintenance    | 252.00    | 50.40     | 302.40 |
| OL/07/05 | Richard Fletcher Garn. | Shelter, Memorial, Pond | 225.00    |           | 225.00 |
| OL/07/06 | Janet Winchester       | Summer planting x 2     | 31.50     |           | 31.50  |
| OL/07/07 | Katie Spruells         | VAS battery charging    | 20.52     |           | 20.52  |
| OL/07/08 | HE Electrical Ltd      | Work to lights on Green | 170.30    | 34.06     | 204.36 |
| OL/07/09 | HMRC                   | PAYE 150, NI 49.96      | PAYE £150 | NI £49.95 | 199.95 |
| OL/07/10 | HGM Hedging inv 1197   | Grass mowing            | 415.00    | 83.00     | 498.00 |
| OL/07/11 | Npower invINo885       | Lighting supply         | 318.69    | 15.93     | 334.62 |
|          |                        |                         |           |           |        |

**10. PLANNING**

| Application    | Location                       | Proposal                                            | Comments      |
|----------------|--------------------------------|-----------------------------------------------------|---------------|
| 2026/0736/DCOR | Appeal Plot 6 Rail Interchange | Discharge DCO 12 & 28                               | No comments   |
| 2026/2122/TCA  | Tumbledown Cottage             | Works on copper beech, dismantle to the ground      | Support       |
| 2026/2611/LBC  | Milton Cottage, Rectory Lane   | Seeking consent to connect to full fibre broadband. | No objections |

- **SEGRO J15 SRFT**

- a) £49,000.00 funding available for community projects.

- **EMERGENCY PLAN**

- a) PC to develop a Parish Emergency Plan
- b) What is needed: names & contact details of local medical staff, fire & ambulance details, police Village emergency shelter, team of co-ordinators.
- c) Information & help can be obtained from WNC Emergency Planning Team.
- d) Joanne Maddans, Marie Hepplewhite, Rob Neill

**11. OTHER PARISH MATTERS – Councillor's & Clerk's Reports**

- **Planning an event:**

- a) Ensure the planning is proportionate to the event's scale & risk level.
- b) Understand the legal duties
- c) Plan for incidents & emergencies

- **Councillors Home Address:**

- a) As from the 29<sup>th</sup> June 2026 new rules apply to the Register of Interests
- b) The register will show that the information is held but has been redacted. The new rules reflect the growing concern for Councillor safety & risks associated with Intimidation & harassment in public life.
- c) Parish & Town Councils should review their websites & delete the information unless a Councillor has given permission in writing for it to be displayed.

- **The Compass Inn**

- a) Correspondence received from the owner, Mr Shah..
- b) Looking for new occupiers
- c) Has consulted an architect who has suggested future uses for the premises:
  - (i) Convert main building into residential
  - (ii) Convert barn into residential
  - (iii) Building a 2 bed bungalow on land at rear
  - (iv) Nursery
- d) To note – premises would need planning permission for change of use.
- e) Confirmation received from WNC Enforcement (8/7/26) – the matter is being investigated but due to the number of cases currently under investigation by the enforcement team it may take up to 6 weeks before the PC hears anything further.

There being no further business, the Chairman closed the meeting at: 9.10 pm

12. **DATE & TIME OF NEXT MEETING:**      **Tuesday, 8<sup>th</sup> September 2026, 7.00 pm**

**Please remember there is NO meeting in August**

**Signed:**

**Dated:**