

MILTON MALSOR PARISH COUNCIL

MINUTES of the **Annual General Meeting** of the Parish Council held on Tuesday, 12th May 2026

PRESENT: Cllr. Edmund James Cllr. Jerry Forskitt Cllr. Janet Winchester
Cllr. Brenda Jenks Cllr. Katie Spruels
Cllr. John Walsh Cllr Spencer Garnett

ATTENDING: K. Hancox, 3 parishioners, WNC Cllr F. Cole & Cllr L. Weston

1. ELECTION OF OFFICERS

Chairman: **Cllr Janet Winchester**
Proposed by: Cllr Brenda Jenks
Seconded by: Cllr Paul Heath
Agreed unanimously by all members

Vice-Chairman: **Cllr Luciana Ferullo**
Proposed by: Cllr John Walsh
Seconded by: Cllr Katie Spruels
Agreed unanimously by all members

- **Chairman & Vice Chairman to sign Acceptance of Office paperwork. Completed**

2. **APOLOGIES:** Cllr L. Ferullo (Personal), Cllr. P. Heath (Illness)

3. **DECLARATIONS OF INTEREST:** E. James (Chestnut Close matter)

4. QUESTION TIME – for the public:

(i) **Katie Hancox, Living Space**, - planning proposal for Land North of Lower Road

- For consideration, a possible planning proposal for 50 affordable houses on land at Spring Farm.
- 100% affordable 2 / 3 & 4 bed houses & maisonettes.
- Consideration of a multi-purpose hall
- Site could be managed by a management company.
- Sites like this are part of the new Local Plan.
- The next step is for Living Space to put in a pre-planning application to WNC prior to putting in a full application
- Queries raised:
 - a) What benefits would Milton Malsor gain from a development like this
 - b) The site is part of the ‘green space/wedge’
 - c) Milton Malsor has no facilities to cope with such a proposal.
 - d) Concern regarding the amount of additional traffic

(ii) **Milton Malsor Residents:**

- Inconsiderate parking of 2 / 3 vans in Chestnut Close often making it difficult for pedestrians to use the footpath and access for emergency vehicles.
- It was suggested & agreed for the PC to contact the van’s company situated in Duston.

5. **REPORTS FROM WEST NORTHANTS COUNCILORS – Hackleton & Roade Ward**

- (i) By-election results – 1 vacancy won by Cllr. Laura Weston (Reform)
- (ii) WNC Cllr Fiona Cole
 - New planning application for the Youngs Nursery Site along the Towcester Road.
 - PC to look at previous objections made & to contact Blisworth PC for their comments.

6. **MINUTES** of previous meeting to be agreed & signed. These had been previously circulated & were duly proposed, seconded & signed by the Chairman as a correct record.

- (i) Annual Parish Meeting – to be agreed at the next APM Meeting in 2027
- (ii) April Parish Council Meeting – agreed at May PC meeting
- (iii) 1 amendment – Cllr. J. Walsh was not present at the April meeting due to a work commitment.

7. **MATTERS FOR REPORT** New & arising from the previous Minutes

- **Highways**
 - (i) Pothole under the railway bridge on Collingtree Road has been reported to highways.
- **Lighting**
 - (ii) Uplighters – lighting sensor to be fitted
 - (iii) Milton Court new lamps – to be installed 26th & 27th May.
 - (iv) Npower copy invoice given to J. Forskitt
 - (v) Outstanding invoices & credit notes agreed with Npower
- **Environmental Issues**
 - (i) Fallen ivy in the jitty blocking the path. Working party of J. Winchester, K. Spruels, P. Heath & E. Mair cleared the problem. Thanks, sent to all volunteers.
- **Churchyard**
 - (i) New Burial Ground Policy agreed unanimously. Copy has been sent to all members including fees & charges.
 - (ii) Footpath work. Two contractors have made a site visit.
- **Grass Mowing**
 - (i) Request received to add additional verges into the contract. Contractor has agreed to add the areas without additional cost.
 - (ii) Verification of mowing contract, scope of works.
 - (iii) J. Walsh has supplied a new map showing the mowing areas.
- **Village Park**
 - (i) Tunnel – soil to be compacted & turfed.
 - (ii) Safety Surfacing
 - (iii) Annual Inspection – Cllr P. Heath has been in touch with Playsafety regarding charges. £83 for 5 items, + £4 per additional item. With 17 play items the cost will be £131. If benches & picnic tables are included the cost would rise by another £32.00. Confirmation received of ROSPA inspection.
- **.VAS Signs – Report for April 2026**

Collingtree Road

Total No. of vehicles	16,452 (5872 less than last month)
Maximum speed	65 mph NEW RECORD on 4/4/26 @ 7.55 am
AM Peak	56 (5 days), 45 (7 days)
PM Peak	53 (5 days), 46 (7 days)
Daily average	576 (5 days), 542 (7 days)
Average speed	29.07 mph

Rectory Lane

Total No. of vehicles	27,861 (5907 less than last month)
Maximum speed	55 mph on 8/4/26 @ 20.20
AM peak	163 (5 days), 122 (7 days)
PM peak	95 (5 days), 79 (7 days)
Dail average	1064 (5 days), 916 (7 days)
Average Speed	26.32 mph

- Collingtree Road sign to be turned around.
- **Website & Face Book** – all in order
- **Newsletter** – Query any more articles for the next edition
- **Dog Warden** – No problems in the village this month.
- **Footpath Warden** – Noted dog faeces in the Leys field
- **Flower Planters** – All fine

8. CORRESPONDENCE – also dealt with through other headings**Received from:**

- Resident in Chestnut Close concerned regarding unauthorised parking of vans making it difficult for pedestrians to use footpaths & emergency vehicles access. Clerk has acknowledged the correspondence.
- Collingtree PC – public consultation meeting at Collingtree Playing Field Pavillion on Monday 18th May 2026, 12.30 – 5.00 pm, regarding development proposals on land at Watering Lane, Collingtree.
- Npower -April Energy ‘Roundup’ – copy sent to the Lighting portfolio holder

Sent to:

- To Chris Murfin, Amplius regarding access to Raynsford House. A new access fob to be sent to the Parish office.
- Clerk will contact the village hall Chairman regarding the use of the James Room.

9. PLANNING – Plans received & Determined – No new applications this month

Application	Location	Proposal	P.C Comment

- **SEGRO** – No report this month

S106 Funding

- Milton Malsor available funding @ £58,282.51
- Funding for the new lighting & War Memorial still being processed. Cllr K. Spruels to chase.

10. FINANCE

- Bank Balances

Current Account @ 30/4/26	£2993.45
Savings Account @ 29/4/26	£37,483.87
- Monies received

1 st half of annual precept	£18,637.50
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- Audit matters
 - Internal NCALC auditor Caroline Holgate. External auditors PKF Littlejohn
 - Internal audit to take place on Friday 29th May 2026.
 - Annual Return to BDO by end of June.
 - Accounts to be agreed on 9th June

Invoices: It was proposed seconded and resolved that the following invoices be paid:

OL Number	Payee	Information	Amount	VAT	Total
	Additional payment in April				
OL/04/09	Npower	Power supply IN0995	485.27	24.26	509.53
OL/04/10	WNC	Church green waste bin	69.00		69.00
	May Invoices				
OL/05/01	S. Garnett	Land Search reimburse	7.00		7.00
OL/05/02	HGM inv. 1107	Grass cutting	415.00	83.00	498.00
OL/05/03	A. Addison (Clerk)	Salary & Expenses	600.00	65.60	665.60
OL/05/04	HMRC	PAYE & PC NI	PAYE 150.00.	NI 49.95	199.95
OL/05/05	E. ON inv.8624	Replace photocell	39.00	7.80	46.80
OL/05/06	HGM inv.1123	Grass cutting	415.00	83.00	498.00

To Note: (i) April / May mowing invoice @ £100.00 sent to MMPCC.
(ii) £5,000.00 transferred from Savings a/c to current a/c.

The following items were agreed and adopted for the ensuing year

Adoption of the Revised Policies – now added to the Website

Adoption of Standing Orders

Adoption of the Financial Regulations

Adoption of the Clerk as Responsible Financial Officer

Adoption of members of the financial working group.

11. COUNCILLOR's & CLERK's REPORTS:

- a) To agree the dates, times & venue of meetings for 2026/2027. The following was agreed by all
 - (i) Meetings to remain on the second Tuesday in the month, no meetings in August. Meetings to be held at Raynsford House. **Change of start time of meetings to 7.00 pm**
 - b) Request from Cllr E, James **at the April Meeting** for a Section 215 notice to be put on the Compass Inn. Clerk to contact WNC planning dept.
 - c) Meeting with Chris Murfin from Amplius regarding the use of Raynsford House.
 - (i) Door code given by local Warden
 - (ii) Fob to be sent by Amplius
 - (iii) Cost for monthly use of room – to be informed.
 - d) Finance Working Group report
 - (i) Working Group members agreed – B. Jenks (Lead member), J. Winchester, A. Addison (the Clerk)
 - (ii) Items to be discussed at next meeting: Internal audit meeting.

- a) **Finance: The Clerk, B. Jenks, E. James, J. Winchester (finance working group)**
- b) **Planning: P. Heath**
- c) **Community Environment: J. Winchester**
- d) **Grass Mowing: J. Walsh**
- e) **Churchyard: K. Spruels, J. Winchester**
- f) **Highways: P. Heath**

- g) **Lighting: J. Forskitt**
- h) **Village Park: P. Heath, S. Garnett**
- i) **VAS Signs: K. Spruels**
- j) **Parish Council Newsletter: Editor: K. Spruels. J. Winchester, B. Jenks**
- k) **Facebook : K.Spruels, & S Garnett**
- l) **Website: K. Spruels**
- m) **Flower Planters: J. Forskitt**
- n) **Wardens:**
 - Footpath Warden: E. James
 - Dog Warden: L. Ferullo

There being no further business, the Chairman closed the meeting at: 9.50 pm

DATE & TIME OF NEXT MEETING: 7.30pm, Tuesday, 9th June 2026

Signed:

Date: