



## **Authority to pay invoices in between Parish Council meetings**

1. To note: Normal practice for paying invoices received is for them to be presented to each monthly meeting of the Council for sanctioning. However, concerns have arisen regarding 'due dates' for payments.
2. Therefore, it has been agreed by Milton Malsor Parish Council that invoices received in between Council meetings and with a specific due date for payment set before the following Council meeting, should be authorised for payment.
3. Payment to be agreed by members of the Council to include three of the following Councillors:
  1. The current Council Chairman
  2. The current Vice-Chairman of the Council
  3. Current members of the Finance Working Group

**Reviewed & Adopted by Milton Malsor Parish Council: March 2026**  
**Next Review Date: March 2028**